Managing the Backlog

Backlog presented in the sidebar section serves for planning tasks (Epics, Stories, Sub-tasks etc.) for presented Boxes (iterations, Program increments etc.). Backlog items are displayed, in that section, in one of the following ways:

- list of tasks (flat mode)
- hierarchy of tasks (Work Breakdown Structure mode)

The Backlog sidebar can display data at the Program Increment level and at the Iteration level. The scope of the backlog will adjust to reflect the currently viewed Time-box.

The table below describes the Backlog’s main features:

<table>
<thead>
<tr>
<th>Feature</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program name</td>
<td>Shows the current Program name or a current Time-box.</td>
</tr>
<tr>
<td>WBS</td>
<td>Switch between two views:</td>
</tr>
<tr>
<td></td>
<td>- flat task list</td>
</tr>
<tr>
<td></td>
<td>- structured task list with Work Breakdown Structure (WBS)</td>
</tr>
<tr>
<td>Show planned tasks</td>
<td>Hide tasks which were already planned and are displayed on the Board. The planned tasks are indicated with the green colour and unplanned tasks with white colour (7).</td>
</tr>
</tbody>
</table>
### Search box
Text search the backlog - works like the text search in JQL i.e. all text fields.

When the WBS is enabled, parent issues which do not fit the search query will show up in the backlog indicated with grey colour. All tasks which fit the search query will be indicated with black colour.

### Manage columns
Configure the columns of the Backlog sidebar to add different fields available in Jira and inline edit the following field types:
- text
- numeric

### Hide backlog
Click to hide the backlog sidebar.

### Planned tasks
Tasks which are highlighted with green are already planned.

### Switching between Program and PI(s) backlog on Board
Once you scroll down to Iteration level on your board, you can now choose the scope of issues you would like to see in your backlog sidebar:
- Program backlog
- Program Increment backlog