

Overview- Views - Hierarchy - Adding, editing and deleting boxes

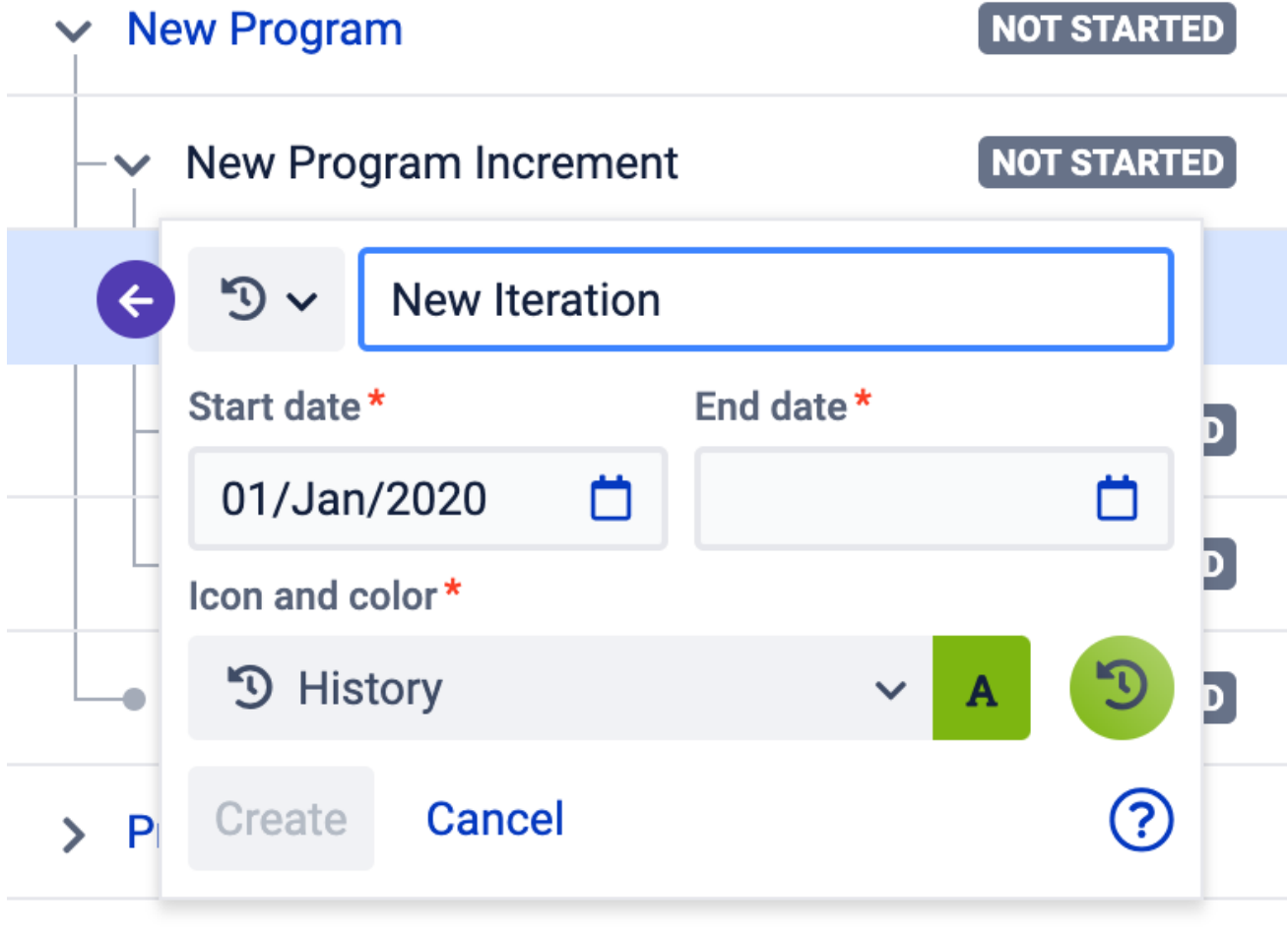
Adding new boxes

You can add new Boxes directly, using the Hierarchy mode by clicking on selected Boxes or by using the keyboard [shortcuts](#).

Depending on the level in the hierarchy different types of Boxes will be added:

Level in the hierarchy	Child Box type available
Program Box	Program Increment
Program Increment	Iteration
Iteration	n/a

Add Box dialog



The default name of the Box will be the same as the selected Box but you can rename it.

Use the arrow in the top-left corner to switch between Program Increments and Iterations.

The Box period will be automatically set, but it can not exceed the period of the parent box.

Set the following attributes:

- Box type (in BigPicture 8 you will be able to change the type using this option),
- Box name,
- Start and end date,
- Icon and colour.

Editing existing Boxes

FAV	ICON	ID	NAME	STATUS	START DATE	END DATE	LEADER	TYPE	DESCRIPTION
★	🔵	PROG-41	Evaluate Program with sample data	NOT STARTED	13/Aug/19	01/Apr/20	Angela Hambleton	PROGRAM	Program with sarr
★	🟢	PROG-42	Risk register	IN PROGRESS	03/Sep/19	05/Mar/20	Angela Hambleton	PROGRAM	Identify the risks ε
★	🟡	PROG-43	Hybrid project	IN PROGRESS	03/Sep/19	13/Jul/20	Angela Hambleton	PROGRAM	This program corr
★	🟠	PROG-39	Traditional approach (Waterfall model)	CLOSED	25/Nov/19	06/Apr/20	Angela Hambleton	PROGRAM	Build a 'Model sm
★	🔴	PROG-44	SAFe Agile Release Train	IN PROGRESS	02/Dec/19	25/May/20	Angela Hambleton	PROGRAM	
★	🟡	PROG-86	New Program	NOT STARTED	01/Jan/20	30/Sep/20	Angela Hambleton	PROGRAM	
	🟢	PI-272	New Program Increment	NOT STARTED	01/Jan/20	31/Jan/20	Angela Hambleton	PROGRAM	
	🟢	ITER-1037	New Iteration1	NOT STARTED	01/Jan/20	08/Jan/20	Angela Hambleton	ITERATION	
	🟢	ITER-1038	New Iteration2	NOT STARTED	09/Jan/20	16/Jan/20	Angela Hambleton	ITERATION	
	🟢	PI-273	New Program Increment1	NOT STARTED	01/Feb/20	02/Mar/20	Angela Hambleton	PROGRAM	
★	🔴	PROG-67	Product Roadmap	CLOSED	21/Jan/20	21/Jul/20	Angela Hambleton	PROGRAM	
★	🔵	PROG-68	Evaluate Program III	NOT STARTED	23/Jan/20	23/Jul/20	Angela Hambleton	PROGRAM	
★	🔵	PROG-66	Evaluate Program II	NOT STARTED	26/Jan/20	26/Jul/20	Angela Hambleton	PROGRAM	
★	🔵	PROG-69	Board 1	NOT STARTED	31/Jan/20	31/Jul/20	Angela Hambleton	PROGRAM	
★	🔵	PROG-70	Board 2	NOT STARTED	31/Jan/20	31/Jul/20	Angela Hambleton	PROGRAM	
★	🔵	PROG-72	Demo Board	NOT STARTED	07/Feb/20	07/Aug/20	Angela Hambleton	PROGRAM	

Once a Box is created, you can edit its name and period. You can also change the period using the [Timeline mode](#).

Editing boxes is possible only in the Hierarchy mode.

Warnings

Edit details

Name *

Start date *

End date *

Save Failed to save configuration. Cancel

Validation Error

New Iteration2 period must fit within the New Program Increment period

The period of the Iteration can not exceed the Program Increment period. This rule does not apply to Program Increments.

Deleting existing Boxes

You can delete an existing Box and its sub-Boxes by clicking on the 'wrench' icon and selecting 'Delete'.